



TOLEDO AREA REGIONAL TRANSIT AUTHORITY  
130 Knapp Street, Toledo, Ohio 43604

BOARD OF TRUSTEES MEETING  
2/20/2025 | 4:00 p.m.

[ZOOM LINK FOR THE PUBLIC](#)

#### AGENDA

1. Call to order
2. Roll call
3. Approval of the minutes of the previous meeting, January 16, 2025
4. Public comments - Andy Cole
  - a. Reminder of Public Comment Guidelines: Each speaker must sign in prior to the start of the meeting. Public comment is limited to 3 minutes per person or 5 minutes per group, per meeting. Public comment may also be provided in writing until 12:00 p.m. on the date of the scheduled board meeting and should be emailed to Andy Cole at [acole@tarta.com](mailto:acole@tarta.com). Please contact Andy Cole at [acole@tarta.com](mailto:acole@tarta.com) or 419-245-5213 about providing comments at TARTA Board meetings, if special accommodations are needed to attend the meetings or with any questions.
5. Recognitions
  - a. Mark Zuccarell, retired with 36 years of service
  - b. Jean Holewinski, retired with 21 years of service
6. Presentations
  - a. Performance Management Program Update - Matt Webb, TransPro Consulting
  - b. Board Conflict of Interest - Stephen Hartman, General Counsel
7. Report from the Finance Committee - W.L. Perryman, Chair
8. Report from the Policy Committee - Mary Morrison, Vice President
9. Consideration of pending resolutions or motions
  - a. Resolution No. 06-25, AUTHORIZING THE REVISED PROCUREMENT POLICY AND CODE OF ETHICS FOR LANGUAGE UPDATES AND CURRENT REQUIREMENTS- James Karasek, CFO
  - b. Resolution No. 07-25, AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO EXECUTE A SOFTWARE MAINTENANCE AGREEMENT FOR YEAR 2025 COVERING

*PLANNING, PARATRANSIT, OPERATIONS AND PAYROLL* - Lucas Boehm, Director of I.T.

- c. Resolution No. 08-25, *AUTHORIZING THE CHIEF EXECUTIVE OFFICER (CEO) TO EXECUTE A CONTRACT FOR THE PROCUREMENT OF A HIGH-PERFORMANCE TRANSIT FEASIBILITY & ALTERNATIVE ANALYSIS: RAPID TRANSIT CORRIDOR STUDY IN THE TOLEDO METRO AREA TO BE CONDUCTED BY WSP USA INC.*- Rick Bailey, CCEMO
  - d. Resolution No. 09-25, *AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO EXECUTE A CHANGE ORDER FOR THE FIVE GILLIG 29-FOOT DIESEL BUSES AND THE FIVE GILLIG 35-FOOT DIESEL BUSES.* - Charles Odimgbe, COO
  - e. Resolution No. 10-25, *AMENDING THE TRAVEL POLICY FOR THE TOLEDO AREA REGIONAL TRANSIT AUTHORITY* - James Karasek, CFO
  - f. Resolution No. 11-25, *AUTHORIZING AN UPDATE IN THE APPOINTMENT OF ALTERNATIVE TRUSTEES TO SERVE AND VOTE ON THE BOARD OF TRUSTEES OF NEORIDE COUNCIL OF GOVERNEMENTS* - Laura Koprowski
10. Reports from Officers
    - a. Secretary-Treasurer
    - b. Chief Executive Officer
    - c. Vice President
    - d. President
  11. Reports and communications from Board Trustees
  12. Other business
  13. Designation of the next Board meeting - March 20, 2025
  14. Adjourn

For questions, additional information regarding the TARTA Board of Trustees or if you require special assistance, please contact Alex Huffaker, Executive Assistant to the CEO at [ahuffaker@tarta.com](mailto:ahuffaker@tarta.com) or 419.245.5223.